

Title: View Your Organization Chart

Functional Area: Staffing

View Your Organization Chart

Managers and supervisors of a supervisory organization can use this procedure to view the workers that are assigned to their supervisory organization in Workday.

Procedure:



- 1. Click the My Team worklet.
- 2. Click the My Org Chart My Org Chart

button.

My Org Chart



3. View your organization chart.



Information: Note that your name is at the top of the organization chart. The name of the organization that you manage is listed above your name. The workers that you manage are listed below your name in the organization chart. You may click on any of the worker's names to go to their worker profile.

Last Updated on: 07/02/15 Page: 1 of 2



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Last Updated on: 07/02/15 Page: 2 of 2